



# BIG SKY OWNERS ASSOCIATION

## Board of Director's Meeting Minutes - February 28<sup>th</sup>, 2018

Big Sky Owners Association Board of Directors met on Wednesday, February 28th at 3:00 pm at the Big Sky Owners Association office in Big Sky, Montana. Directors in attendance included: Gary Walton, Gail Young, Grant Hilton, Michelle Frederick, Eric Ossorio. On the phone was Kevin Frederick and John Loomis. Absent: Sharon Douglas and Maggie Good. Suzan Scott and Steve Anderson represented staff. Paula Alexander was present to record minutes.

1. Membership Forum: None
2. Call to Order: Chair Gary Walton led the meeting which was called to order at 3: 01 pm.
3. Chairman's Report
  - A. Old Business - Project Updates
    - i. Little Coyote Corridor Joint Committee (LCCJC) Update
      - a. Feb. 22<sup>nd</sup> Committee Meeting Minutes - Minutes were reviewed. Some questions were raised about the total amount that was recorded on the bridge funding summary; this will be brought to the attention of BSCO and corrected if in error.
      - b. MM Contact - It was discussed that Morrison Maierle should present one proposed contract that both BSOA and BSCO would sign. Suzan presented some changes to the contract that the attorney had suggested; these were discussed and will be taken back to Morrison Maierle.

**Motion made by Eric Ossorio to grant the legal committee authority to give final approval of the contract between BSOA/BSCO and Morrison Maierle; seconded by Grant Hilton. Motion passed unanimously.**

- c. MM Needs Assessment - Suzan presented a summation of the needs assessment report from Morrison Maierle stating that the original need for the current bridge was for light vehicle traffic. The heavy vehicle traffic that currently exists, including folks going to the Community Park, was not envisioned at the time it was built. In addition, there is now more pedestrian and bicycle traffic, which the reason for a wider bridge. Morrison Maierle also established in the needs assessment report that a pedestrian bridge would not be a sufficient solution to the current bridge use issue.

**Motion made by Gail Young to accept the Needs Assessment Report provided by Morrison Maierle; seconded by Grant Hilton. Motion passed unanimously.**

- d. Bridge and Ponds Funding Summary – Kevin Frederic, Grant Hilton and Suzan Scott are working on refining the bridge funding summary for the Resort Tax application. It is confirmed that this project will enhance the value of our member’s property and will provide a functional bridge that will meet the current vehicular, pedestrian and bicycle needs. Further discussion was had on the BSOA assisting with funding of the bridge replacement.

**Motion made by Michelle Frederic to accept the proposed funding plan and commit \$100,000 from the Roads and Projects Reserve, providing the bridge replacement moves forward; seconded by Eric Ossario. Motion passed unanimously.**

- ii. Special Assessment
  - a. PR Contract – Suzan would like to hire Kali Gillette on behalf of BSOA to provide messaging for the Special Assessment to assist with funding of the Ponds Project. As it is not accounted for in the budget, Board approval is needed for this hire.

**Motion made by Gail Young to hire Kali Gillette for writing and messaging for the Special Assessment; seconded by Michelle Frederic. Motion passed unanimously.**

B. New Business

- i. New Hire Proposal – As different projects have been added onto staff’s workload, Suzan reports that it is unsustainable. Allocation of duties have been reviewed according to job description responsibilities but much of the project work is falling on Suzan. Therefore, Suzan would like to hire a part-time administrative assistant for 16 hours per week to cover some of the work load that Paula would forego to help with communication and outreach project work. It was reported that the executive committee agreed unanimously. Suzan noted that there was over \$7000 in savings in the budget from the health insurance and retirement and that this could go toward additional staff expenses.

**Motion made by Grant Hilton to approve the \$2,739 partial request for additional staff expenses/new part time hire; seconded by Eric Ossorio. Motion passed.**

4. Other: None
5. With no further business, the meeting was adjourned at 4:50 pm.

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John Loomis, Secretary

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