

WINDSOR ISLAND RESORT, HOA

BOARD OF DIRECTOR MEETING MINUTES

Date: October 13, 2023 **Time:** 2:00pm

Place: <https://us02web.zoom.us/j/86324309690>

CALL TO ORDER:

The meeting was called to order at 2:05pm by Eric Baker, President of Board of Directors. A roll call was called to order by Catrina Smith to establish quorum. A quorum was established.

CERTIFY QUORUM: Called by Chairperson, Catrina Smith- Assistant Property Manager

BOARD MEMBERS PRESENT:

Eric Baker – Board President

Mary Burns – Vice President

PROOF OF NOTICE OF MEETING:

The agenda of the meeting was sent out Wednesday October 11, 2023, 48 hours in advance of the meeting date.

READING AND DISPOSAL OF ANY UNAPPROVED MEETING MINUTES:

Eric motioned to approve 2024 Budget Meeting Minutes for October 6, 2023. Mary seconded motion. 2024 Budget Meeting Minutes were approved.

BOARD MEETING:

The meeting was held via zoom link. Eric approved the establishment of the Transitional Committee Charter and Mary seconded the motion. Catrina Introduced the Transitional Committee Members. Eric motioned to approve members and Mary seconded the motion. Eric spoke upon the resignation of Amy Steiger from the board at 2pm today. Resignation was approved by Eric and seconded by Mary. Eric, with the recommendation of Management, appointed David Williamson to Board also as Chair of the Transitional Committee. Eric spoke upon the upcoming meeting regarding the Transitional Committee roles and responsibilities.

ADJOURNMENT: With no further business to address, Eric Baker made a motion to adjourn the meeting at 2:09pm. Motion was seconded by Mary Burns. The meeting was called.

Approved

Eric, Baker Board President
Windsor -+ Island Resort, HOA