

WINDSOR ISLAND RESORT, HOA

BOARD OF DIRECTOR MEETING MINUTES

Date: October 6, 2023

Time: 10:00AM

Place: Via Zoom <https://us02web.zoom.us/j/86237809038>

CALL TO ORDER:

The meeting was called to order at 10:01am by Eric Baker, President of Board of Directors. A roll call was called to order by Eric Baker to establish quorum. A quorum was established.

CERTIFY QUORUM: Called by Chairperson, Catrina Smith- Assistant Property Manager

BOARD MEMBERS PRESENT:

Eric Baker – Board President

Amy Steiger – Board Secretary/ Treasurer

Mary Burns – Vice President

ALSO PRESENT VIA ZOOM CALL REPRESENTING CASTLE GROUP:

Brian Quillen- Regional Director

Albert Sanchez - General Manager

Courtney Lynn – Account Manager

Orlando Franco – Property & Facilities Manager

PROOF OF NOTICE OF MEETING:

The notice and agenda of the meeting was mailed September 21, 2023, in advance of the meeting date.

READING AND DISPOSAL OF ANY UNAPPROVED MEETING MINUTES:

Eric approved May 19, 2023, Pre-turnover Meeting Minutes. Eric approved May 19, 2023, Organizational Meeting Minutes. Amy Steiger seconded approval.

BUDGET MEETING:

A Budget PowerPoint was presented. Eric spoke upon the potential change of 2024 Townhomes Insurance Coverage. Eric spoke upon the increase of Security & Roving Patrol. Assessment due increases are as follows, Townhomes- \$690.00, 40's- \$612.00 and 50's- \$623.00. Albert Sanchez spoke about the variances in HOA expenses and revenue. Eric spoke to an upcoming Transitional Committee meeting, with anticipation of appointing one committee member to the Board of Directors to absolve a current board member. Date to TBA for next meeting.

MOTION:

Eric Baker motioned to approve the 2023- 2024 Budget; Amy Steiger seconded the motion. Motion passed.

ADJOURNMENT: With no further business to address, Eric Baker made a motion to adjourn the meeting at 10:25a.m. Motion was seconded by Amy Steiger. The meeting was called.

Approved


Eric, Baker Board President
Windsor Island Resort, HOA