

## WINDSOR ISLAND RESORT, HOA

## **ARC MEETING MINUTES**

**Date:** July 17, 2024

**Time:** 4:00PM

**Place:** Virtual meeting via Zoom

## CALL TO ORDER:

The meeting was called to order at 4:00 pm by David Williamson, President of Board of Directors.

**CERTIFY QUORUM:** Called by Chairperson, Catrina Smith- Property Manager

**PRESENT FOR QUORUM:**

ARC Chairperson: Mike Gillian

ARC Co-Chairperson: Sebrena Flagg-Briggs

ARC member: Leanne Harrison

#### BOARD MEMBERS PRESENT:

David Williamson – Board President

PRESENT VIA ZOOM CALL REPRESENTING CASTLE GROUP:

Catriona Smith – Property Manager, LCAM

**PROOF OF NOTICE OF MEETING:**

The notice and agenda of the meeting was sent out via email

## NEW BUSINESS:

#### A) Approval of ARC application 1131 Aloha Blvd

- i. Review of application led to discussion regarding fence and landscaping installation.
- ii. The President also advised the committee to obtain agreeance of cost from the homeowner before approving applications like this. This means that a review must be conducted by HOA's current vendor to maintain congruency and is to be **paid at the owner's expense**.
- iii. The President also advised the HOA to develop a document of ARC guidelines as they develop for Association records.
- iv. In agreeance with the President, the committee **tabled the approval**, until further information is obtained.

**ADJOURNMENT:** With no further business to address the meeting ended at 4:41pm.

## Approved

DocuSigned by:

DAA90DB79C7A485...

## Windsor Island Resort, HOA